



Matching Grants Report to The Rotary Foundation

The Rotary Foundation
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The primary partner Rotary clubs/districts must submit Progress Reports every twelve months during project implementation. The Final Report is due two months after completing the project.

Project Information

Matching Grant Number 63599 Project Country Pakistan

☒ Progress report ☐ Final report Reporting Period from Jun 2007 to Mar 2009

Host Partner Rotary Club: Lahore Garrison District: 3270

International Partner Rotary Club: Glenville District: 7190

Project Narrative

1. Briefly describe the project.

a. What were your original objectives?

Original objectives of the project were to provide sewing machines to help women learn an essential skill to earn their livelihood. The machines were proposed to be donated in the provinces of Punjab and Sindh.

b. What was actually accomplished?

The grant is progressing well. Total grant money was Rs. 2,614,500. Rs. 2,501,995 have been spent while Rs. 132,526.46 is the remaining amount. The original objectives will be achieved.

The project was conceived during a workshop session at a Rotary Leadership Institute (RLI) on November 11, 2006 held in New York State (D-7190). With consistent follow-up of Rtn. Lon Penna, then President of RC Glenville (D-7190), a project which started as a US\$ 15,000 project grew to be worth US\$ 43,575 at the time of its approval. RC Glenville is the Primary International and RC Lahore Garrison is the Primary Host Partner. Both are sister clubs. There are fifteen (15) participating Rotary Clubs and six (6) participating Districts in this grant.

The project was approved on June 1, 2007. The payment was received in January 2008 and was deposited in the project account on February 2, 2008. So far, 635 sewing machines have been distributed through this Matching Grant. The sewing machines have been donated in Lahore, Sheikhpura, Faisalabad and some other cities and surrounding villages in Punjab, and Mirpurkhas, Mithi, Kunri, Nabisar, Digri, Samaro and some other cities and surrounding villages in Sindh.

Most of the sewing machines have been donated to vocational centers set up by Rotary Clubs, Rotary Community Corps (RCCs) and community organizations. In some cases, sewing machines have been distributed among poor recipients through Rotary Clubs or RCCs. Distribution list is attached as Annex B.

c. When and where did the project take place, and who were the beneficiaries?

So far, the project has taken place in Lahore, Sheikhpura, Faisalabad and some other cities and surrounding villages in Punjab, and Mirpurkhas, Mithi, Kunri, Nabisar, Digri, Samaro and some other cities and surrounding villages in Sindh. Primarily women and girls are the beneficiaries. Members of Rotary Club of Lahore Garrison have visited some of the established vocational centers and the media coverage and visit photographs have been provided to the international partners and the TRF staff on a regular basis.

2. Scope change. If the project was changed, how and why was it changed?

As per the original MG application, the project proposed providing sewing machines and sewing machines tables. However, it was later found out that the recipients were more interested in getting sewing machines rather than sewing machine tables. Most of the centers either preferred to use already available tables or they preferred to use the sewing machines on the ground. This allowed us to purchase more sewing machines.

Rotarian Involvement and Oversight

3. How did Rotarians manage and oversee the project?

The Rotarians have been involved in all aspects of the project. The local Rotarians were involved in getting the sewing machine vendors approved. They also visited some of the vocational centers where the sewing machines have been provided. Project photographs and media coverage has been sent to international partners and the TRF staff on a regular basis. International Rotarians arranged publicity of the grant.

4. How many Rotarians from the host partner club participated in the project? 12

5. In what way did the host Rotarians participate in the project? Please list all non-financial involvement.

Some of the activities are given below:

- They kept communication with International partners and The Rotary Foundation staff.
- They were involved in approving sewing machines vendors.
- They have visited some vocational centers where the sewing machines have been provided.
- They provided media coverage in the newspapers as well as on internet.
- The project progress and details were shared with Rotarians in District 3270 and abroad.
- The project progress and details were shared with NGO groups in Pakistan.
- The Club has started a blog (www.rotarygarrison.blogspot.com) to publicize its media coverage.
- Rotarians also involved its Rotaract Club, Interact Club and Innerwheel Club in the execution of the project. The youth was especially responsive in participating in this project.

6. How many Rotarians from the international partner club participated in the project? 15+

7. In what way did the international Rotarians participate in the project? Please list all non-financial involvement.

There are fourteen (14) participating International Rotary Clubs and six (6) participating Districts in this grant. The International Sponsors and Rotarians have been kept informed about the progress through emails and by sending them media coverage and photographs. Some of the activities are given below:

- District 7190, Rtn. Lon Penna and other members of RC Glenville have been publicizing this project in their club and District meetings.
- Two publicity articles have been mentioned on D-7190 website for the publicity of the grant.
- Rtns. Lon and Helen Penna are planning to visit Pakistan from May 10 to 23, 2009. They will visit the sites for this project as well as for future/prospective projects. Rtn. Iram Imran may also join them.
- In addition, Rtns. Bashir Ahmed and Peter Orpen from RC Brighton & Hove Soiree, UK visited the project sites. Rtn. M. Sarwar from RC Rochdale, UK also visited some of the project sites.

Community Impact

8. How many people benefited from the project?

30,000+

9. What was the impact of the project on the beneficiaries?

The project will have on-going impact. So far, 635 sewing machines have been donated through this grant. All vocational centers are helping local women and girls in learning a useful skill of sewing. After a batch of students learns sewing, new batches are started. The beneficiaries can earn and are earning livelihood by sewing clothes for others. They also have indirect cost saving by sewing clothes of their family members. This saving and earning will help them economically. The minimum impact of each sewing machine will be on fifty persons, making total number of beneficiaries more than 30,000.

10. What are the expected long-term community impacts of the project?

The project has created tremendous awareness about the assistance provided by Rotary International and The Rotary Foundation among the general public in their areas. The project's impact has been great. More Rotary Clubs and other community organizations want to be involved. This will result in initiating more projects for the benefit of female members of the society.

Financial Statement

Currency Used: Pak Rupees (PKR) Exchange Rate: 60 = 1 USD

11. Income

Sources of Income	Currency	Amount
1. TRF Matching Grant Award and Contributions	PKR	2,514,499.40
2. Interest Income (if any): Profit from Bank	PKR	22,246.72
Total Income:	PKR	2,636,746.12

12. Expenses (add rows as needed)

Budget Items	Name of supplier	Currency	Amount
1. Purchase of sewing machines	Various (receipts attached)	PKR	2,501,995.00
2. With Holding Tax	The Bank of Punjab	PKR	2,224.66
Total Expenses:		PKR	2,504,219.66
		(*) Balance:	PKR 132,526.46

(*) The bank account had an opening balance of Rs. 10,215.26, which has been deducted to calculate the Balance Amount.

13. Bank Statement - A bank statement that supports the above statement of income and expenses must be attached to this report.


Please see attached Bank Statement.

Important – please read:

- ☐ For final reports, if there is less than US\$200 remaining, please spend it on eligible items. If there is more than US\$200 remaining, it must be returned to The Rotary Foundation. [Note: In India, government rules require that all unutilized funds be returned to the Rotary International South Asia Office.]
- ☐ For grant awards over US\$25,000, attach an Independent Financial Review to each progress report and the final report.
- ☐ Keep all original receipts for at least five years, or longer if required by local law. Do not send receipts to TRF unless requested by staff.
- ☐ If your project involves a revolving loan fund you will need to visit the Rotary website at: 'www.rotary.org' to download the Report Supplement for Revolving Loan Grants.

14. Certifying Signature – Either the Host or International Partner must certify the report. If the grant is club sponsored the current club president must certify the report and if the grant is district-sponsored the district grants subcommittee chair must certify the report.

By signing this report, I confirm to the best of my knowledge that these Matching Grant funds were spent according to Trustee-approved guidelines and that all of the information contained herein is true and accurate. Original receipts for all expenses incurred will be kept on file for at least three years, or longer if required by local law, in case they are needed for auditing purposes.

Print Name:	Muhammad Aslam Chaudhry	Signature:		Date:	March 4, 2009
Rotary Title:	President	Club:	Lahore Garrison	District:	3270

In our effort to improve our grant program, we'd appreciate your feedback on the following questions:

A. Rotary Impact –select all that apply

- | | |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | Our club or district's international Rotary connections are stronger as a result of this project. |
| <input type="checkbox"/> | Club membership has increased as a result of this project. |
| <input checked="" type="checkbox"/> | Visibility of Rotary in our community has increased. |
| <input checked="" type="checkbox"/> | Our club's awareness of the needs in our community has increased. |
| <input checked="" type="checkbox"/> | Volunteer activity in our club or district has expanded. |
| <input checked="" type="checkbox"/> | Our club or district is more active in pursuing Foundation grants and Rotary programs. |
| <input checked="" type="checkbox"/> | Awareness of the needs in our community has increased among Rotarians in other countries. |
| <input type="checkbox"/> | Participation in this Matching Grant has not changed our club or district in any significant way. |

B. Project Sustainability – select all that apply

- | | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | The project will continue to function without Foundation funds. |
| <input checked="" type="checkbox"/> | Equipment purchased with grant funds is being maintained with local materials and expertise. |
| <input type="checkbox"/> | If training was a component of the project, trainees are using their knowledge and skills. |
| <input checked="" type="checkbox"/> | This project has provided community members with the skills, knowledge, or institutions that will allow them to help themselves. |
| <input checked="" type="checkbox"/> | The community has initiated additional projects related to the same or similar problems. |
| <input type="checkbox"/> | The project has not been sustainable. |

C. Suggestions

Given your experience, do you have suggestions to improve the Matching Grants program?

This project has created a lot of goodwill among the community members. More such projects should be initiated in the future.

If your project clearly demonstrates Rotarian involvement and is worthy of publication, please complete an RI Newstip Form, available on the RI website at www.rotary.org. Please attach action photos showing the beneficiaries or showing active Rotarian involvement and indicate the name of the photographer.

Report Checklist

Does your report include the following?

- | | |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | Time period of reporting |
| <input checked="" type="checkbox"/> | How and what the project accomplished |
| <input checked="" type="checkbox"/> | Rotarian participation, oversight and management |
| <input checked="" type="checkbox"/> | Rotary impact |
| <input checked="" type="checkbox"/> | Itemized report of income and expenses |
| <input checked="" type="checkbox"/> | A bank statement |
| <input checked="" type="checkbox"/> | Certifying signature |
| <input type="checkbox"/> | Independent Financial Review for grant awards of US\$25,001 or more |

Have you done the following?

- | | |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | Made copies of the report for both the host and international partner |
| <input type="checkbox"/> | Returned surplus funds over US\$200 (except in India where all unutilized funds must be returned) |
| <input checked="" type="checkbox"/> | Made a file to store the report and receipt copies for three years or longer if required by local law |

Annexures:

- | | |
|--|----------|
| 1. Annex A: MG 63599_Bank Statement / Details of Checks | 2 pages |
| 2. Annex B: MG 63599_Contribution List / Distribution List | 2 pages |
| 3. Annex C: MG 63599_Project Expenses | 15 pages |
| 4. Annex D: MG 63599_Project Photographs | 5 page |
| 5. Annex E: MG 63599_Media Coverage | 23 pages |
| 6. Annex F: MG 63599_Acknowledgment from beneficiaries | 29 pages |

Annex A: Bank Statement / Details of Checks

Local Sponsor: Rotary Club of Lahore Garrison (RI District 3270, Pakistan)
International Sponsor: Rotary Club of Glenville (RI District 7190, USA)

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ROTARY GARRISON (MG PROJECTS)

LHR(CAVALRY GROUND)
MAIN CAVALRY GROUND LAHORE CANTT.

PRESIDENT MUHAMMAD AKRAM SHEIKH
262-B SHALIMAR LANE
CAVALRY GROUND EXT
LAHORE CANTT

0054-PLS-001440-000-1 PKR

01/01/08

05/02/09

01/01/08	Balance B/F				679,716.60
11/01/08	RECEIVED IN CLEARING	0000033393881	000013	250,000.00	429,716.60
18/01/08	Profit Post Fm: 2nd TERM 2007	PLS0014400001	000984	587.51	430,304.01
18/01/08	With Holding Tax	V.H. TAX	000984	58.75	430,245.26
23/01/08	RECEIVED IN CLEARING	0000033393882	000011	250,000.00	180,245.26
01/02/08	RECEIVED IN CLEARING	0000033393883	000006	170,000.00	10,245.26
06/02/08	Statement Of A/C Charges From 20070701-20080205	PLS0014400001	000216	30.00	10,215.26
08/02/08	SENT CLG TO SCZ LAHORE. 07605150	2279474	000018	2,614,498.40	2,624,714.66
14/02/08	INTERCITY CLG		000074	400,000.00	2,224,714.66
01/03/08	RECEIVED IN CLEARING	0000033393885	000017	350,000.00	1,874,714.66
03/04/08	INTERCITY CLG PAID	33393887	000018	200,000.00	1,674,714.66
03/06/08	RECEIVED IN CLEARING	0000033393886	000004	350,000.00	1,324,714.66
17/07/08	Profit Post Fm: 1st TER 2008	PLS0014400001	000777	9,968.95	1,334,683.61
17/07/08	With Holding Tax	V.H. TAX	000777	896.89	1,333,686.72
18/07/08	RECEIVED IN CLEARING	0000033393888	000014	500,000.00	833,686.72
29/08/08	CDR ISSUED FROM: 0000021206 0000021206	0000033393889	000013	830,000.00	3,686.72
03/09/08	CDR REPAYD ISSUE:080829	0000000021206	000130	830,000.00	833,686.72
10/09/08	RECEIVED IN CLEARING	0000033393890	000042	266,250.00	567,436.72
15/10/08	RECEIVED IN CLEARING	0000033393891	000007	57,745.00	509,691.72
02/01/09	RECEIVED IN CLEARING	0000033393892	000010	378,000.00	131,691.72
19/01/09	Profit Post Fm: JULY-DEC 2008	PLS0014400001	000655	12,277.77	143,969.49
19/01/09	With Holding Tax	V.H. TAX	000655	1,227.77	142,741.72
05/02/09	CLOSING BALANC			4,004,308.41	3,467,333.63

*****End of Statement*****



Bank Statement from January 1, 2008 to February 5, 2009
(The grant check was deposited on February 8, 2008)

Annex A: Bank Statement / Details of Checks (Continued)

MG 63599 (DETAILS OF CHECKS FOR SEWING MACHINES)

Bank Name: Bank of Punjab, Cavalry Ground, Lahore Cantt
Bank Account #: PLS 001440-000-1
Bank Account Name: Rotary Garrison (MG Projects)

Check #	Check Date	Name	Description	Amount (Rs.)
33393884	6-Feb-08	RC Karachi Bay	For sewing machines	400,000
33393885	22-Feb-08	Tariq Mahmood Sewing Machine Works	For sewing machines	350,000
33393886	29-May-08	Tariq Mahmood Sewing Machine Works	For sewing machines	350,000
33393887	15-Mar-08	RC Karachi Bay	For sewing machines	200,000
33393888	16-Jul-08	Tariq Mahmood Sewing Machine Works	For sewing machines	500,000
33393889	29-Aug-08	CDR Issued	To avoid Zakat deduction	830,000
	3-Sep-08	CDR Repaid	Deposited in the bank	(830,000)
33393890	6-Sep-08	Tariq Mahmood Sewing Machine Works	For sewing machines	266,250
33393891	14-Oct-08	M. Iqbal Malik	For sewing machines accessories and transport	57,745
33393892	26-Dec-08	Singer Pakistan Ltd	For sewing machines	378,000

Opening Balance	10,215.26
Project Amount	2,614,499.40
Profit	22,246.72
Expenditure	2,501,995.00
WHT	2,224.66
Balance Remaining	142,741.72
Less Opening Balance	10,215.26
Balance for Project	132,526.46

Note: Receipts have been attached for all expenses

Annex B: Contribution List / Distribution List

Local Sponsor: Rotary Club of Lahore Garrison (RI District 3270, Pakistan)
 International Sponsor: Rotary Club of Glenville (RI District 7190, USA)

MATCHING GRANT PROJECT BUDGET

SEWING MACHINES

LOCAL SPONSOR: ROTARY CLUB OF LAHORE GARRISON (RI DISTRICT 3270)

INTERNATIONAL SPONSOR: ROTARY CLUB OF GLENVILLE (RI DISTRICT 7190)

US\$:PKR Exchange Rate		60.00				
Sr. No.	Description	Unit Price (Rs.)	Quantity	Amount (Rs.)	Amount (US \$)	Supplier
1	SEWING MACHINES WITH BOXES	3,000	443	1,329,000	22,150	Bilal Traders
2	SEWING MACHINE TABLES	1,800	487	876,600	14,610	Bilal Traders
3	SEWING MACHINES (SINGER)	9,250	44	407,000	6,783	Singer Pakistan
4	SEWING NEEDLES, CLOTH ETC.	1,900	1	1,900	32	
				-	-	
	TOTAL			2,614,500	43,575	

		Sponsors	TRF
RC Lahore Garrison (D-3270)	Cash 1	200	100
RC Glenville (D-7190)	Cash 2	550	275
RC Canandaigua (*)	Cash 3	5,000	2,500
RC Skaneateles	Cash 4	200	100
RC Cooperstown	Cash 5	50	25
RC Albany	Cash 6	1,600	800
RC Delmer	Cash 7	750	375
RC Granville	Cash 8	1,000	500
RC Saratoga Springs	Cash 9	500	250
RC Scotia	Cash 10	1,000	500
RC Shenendehowa	Cash 11	50	25
RC Hudson	Cash 12	100	50
RC Lehighton	Cash 13	250	125
RC Nanticoke	Cash 14	250	125
RC Turning Point at Olde Saratoga (Schuylerville)	Cash 15	50	25
D-7170	DDF 1	3,000	3,000
D-7190	DDF 2	2,500	2,500
D-7410	DDF 3	625	625
D-7470	DDF 4	1,000	1,000
D-7870	DDF 5	5,000	5,000
D-7890	DDF 6	1,000	1,000
		24,675	18,900
		Total (US\$):	43,575

(*): Original grant application incorrectly mentioned RC Rochester as the contributor. DG Jim Holden made this contribution in the name of his wife Jane. Credit to RC Canandaigua (# 4,765). Ref DG Jim Holden's email dated January 20, 2007

MG 63599 (DISTRIBUTION OF SEWING MACHINES)

Sr. No.	Name	Sewing Machines
1	Al-Badar Welfare Society, Sodhra, Wazirabad	10
2	Al-Kazmi Welfare Vocational Center, Kamokey	20
3	Innerwheel Club of Lahore Garrison	10
4	Lon Helen Welfare Society, Kujer, Sheikhpura	30
5	Lucklines School Vocational Center, Lahore Cantt	10
6	Mustafabad Sewing Center, Lalyani, Kasur	10
7	RCC Bhadru Minara, Sheikhpura	15
8	RCC Farooqabad, Sheikhpura	15
9	RCC Jhamkey, Sheikhpura	15
10	RCC Kharianwala, Sheikhpura	20
11	RCC Machikey, Sheikhpura	20
12	RCC Manga Virkan, Sheikhpura	20
13	RCC Mirza Virkan, Sheikhpura	15
14	RCC Muridkey, Sheikhpura	20
15	Roshni Association, Layyah	10
16	Rotary Club of Dadu	10
17	Rotary Club of Digri (Vocational Center, Digri)	10
18	Rotary Club of Faisalabad City (Govt Vocational Training Institute & Govt Sanatkar Institute)	10
19	Rotary Club of Faisalabad Janubi (Vocational Center at Rotary Public School)	10
20	Rotary Club of Farooqabad (Pak Vocational Center & Fountain House)	20
21	Rotary Club of Kunri	10
22	Rotary Club of Lahore Jinnah (Vocational Center, Saiden Shah Colony, Upper Mall)	10
23	Rotary Club of Lahore Tajpura (Industrial Home, Human Welfare Association)	10
24	Rotary Club of Lahore Universal (Data Shah Free Vocational Center, Charrar Village)	10
25	Rotary Club of Lahore West (Vocational Center Satto Katla village)	10
26	Rotary Club of Mirpurkhas Satellite Town	40
27	Rotary Club of Mithi	30
28	Rotary Club of Nabisar	50
29	Rotary Club of Rahimyar Khan Rohi	10
30	Rotary Club of Samaro	50
31	Rotary Club of Sheikhpura Aarzoo (Vocational Center, Chand Public School)	20
32	Rotary Club of Sucha Souda (Rotary Vocational Center)	20
33	SHE Organization (S.M. Foundation Vocational School, Bagarian)	10
34	Village Welfare Society (VWS) Rasoolpura	15
35	Village Welfare Society (VWS) Sucha Souda	15
36	Village Welfare Society (VWS) Varn	15
37	To be distributed	10
	Total	635

Annex C: Project Expenses

Local Sponsor: Rotary Club of Lahore Garrison (RI District 3270, Pakistan)
International Sponsor: Rotary Club of Glenville (RI District 7190, USA)

See MG 63599_Progress Report_Annex C_Project Expenses_090304.pdf
(15 pages)

Annex D: Project Photographs

Local Sponsor: Rotary Club of Lahore Garrison (RI District 3270, Pakistan)
International Sponsor: Rotary Club of Glenville (RI District 7190, USA)

See MG 63599_Progress Report_Annex D_Project Photographs_090304.pdf
(5 pages)

Annex E: Media Coverage

Local Sponsor: Rotary Club of Lahore Garrison (RI District 3270, Pakistan)
International Sponsor: Rotary Club of Glenville (RI District 7190, USA)

See MG 63599_Progress Report_Annex E_Media Coverage_090304.pdf

(23 pages)

Annex F: Acknowledgments / Receipts of Sewing Machines

Local Sponsor: Rotary Club of Lahore Garrison (RI District 3270, Pakistan)
International Sponsor: Rotary Club of Glenville (RI District 7190, USA)

See MG 63599_Progress Report_Annex F_Acknowledgments_090304.pdf
(29 pages)

(The file has acknowledgements from 28 Rotary Clubs,
Rotary Community Corps and other organizations)

The End

MG 63599_Progress Report_Sewing machines_090304.pdf